



## **The Froebelian School Before and After School Care Arrangements Policy**

### **Introduction**

At The Froebelian School, we recognise that parents require flexible wraparound care to support their childcare needs. All our wraparound care is provided on site by our own staff. This ensures that the children can be nurtured and supervised by members of staff who know them well.

### **Wraparound Care Facilities**

All our wraparound care takes place in the Hub (Dining Room). Pre-Prep children use the toilet facilities in the nearby EYFS unit whilst Juniors use the toilets off the corridor opposite the EYFS unit. After school, the children in Homework & Activities Club have access to the Pre-Prep Playground which is accessed directly from the Hub. Our wraparound care venues are secure with each door/gate having keypad access.

### **Before School Care**

Before School Care operates daily from 7:30-8:20am for all age groups 3-11 years. Mr Josh Rawson (Teaching Assistant, QTS) runs the facility and is assisted by Mrs Claire Bell (EYFS Teaching Assistant, Level 2). At least one member of staff is trained in paediatric first aid. These members of staff are further supported by Mrs Sue Schofield who provides the catering. Children are offered a range of healthy breakfast options ranging from cereals, yoghurt and fruit to toast and crumpets.

Breakfast Club is a relaxed, family environment and the children engage with games and activities before and after their breakfast.

With regards to child/adult ratios, we consider the requirements for the EYFS and guidance based on the ISI Regulatory Handbook as summarised below:

*In out-of-school care, the staffing arrangements for EYFS children are the same as those set out in E363. For pupils from five to seven, a staffing ratio of 1:8 is recommended (E363). For older pupils from eight to seventeen, a risk assessment should be carried out so that the staffing ratio is appropriate to the circumstances.*

Before School Care is a flexible facility and whilst we encourage parents to book in advance, numbers occasionally exceed planned staffing ratios. On these occasions, Mr Rawson seeks support from other members of staff who are on-site at that time to ensure the supervision of the pupils is secure.

### **After School Care (Homework and Activities Club - HAC)**

HAC operates daily from 3:30-6:00pm. Mrs Jill Mulligan (EYFS Higher Level Teaching Assistant) runs the facility and is assisted by Mrs Claire Jackson (Teaching Assistant, NNEB). Mrs Mulligan is trained in paediatric first aid. These members of staff are further supported by other colleagues depending on attendance numbers.

The Pre-Prep children enjoy planned and free-choice activities before tea whilst the Juniors complete homework in a supervised session. After tea, all children can enjoy activities and, when the weather permits, they play outside in the Pre-Prep Playground.

Mrs Gayatri Tandale (Kitchen Assistant) provides the catering. Usually, we provide a nutritious hot meal though we sometimes offer a cold tea e.g. sandwiches on a warmer day when the children play outside.

Mrs Louise Handley (Y6 Teaching Assistant, QTS), Mrs Sharon Stratford (Deputy Head), Mrs Jane Gilliland (Teaching Assistant) and Mrs Catherine Dodds (Headteacher) oversee the Junior homework session 3:30-4:30pm Monday-Thursday.

With regards to child/adult ratios, we consider the requirements for the EYFS and guidance based on the ISI Regulatory Handbook as summarised below:

*In out-of-school care, the staffing arrangements for EYFS children are the same as those set out in E363. For pupils from five to seven, a staffing ratio of 1:8 is recommended (E363). For older pupils from eight to seventeen, a risk assessment should be carried out so that the staffing ratio is appropriate to the circumstances.*

HAC is a flexible facility and whilst we encourage parents to book in advance, numbers occasionally exceed planned staffing ratios. On these occasions, Mrs Mulligan seeks support from other members of staff who are on-site at that time to ensure the supervision of the pupils is secure.

This policy is reviewed regularly by the Headteacher, in consultation with the governing body, in the light of experience, research and good practice.

Policy Date: September 2021

Policy Review Date: September 2024

Signed (Headteacher): 

Signed (Chair of Governors): 